

**AMENDED AND RESTATED BYLAWS
of the Yellow Jacket Band Boosters
McGill-Toolen Catholic High School
Mobile, Alabama**

ARTICLE I – NAME

The name of the organization shall be the McGill-Toolen Catholic Band Boosters of Mobile, Alabama, hereafter referred to as the Band Boosters.

ARTICLE II – MISSION

The mission of the Band Boosters shall be to support the activities of the McGill-Toolen Catholic High School Band and its auxiliary programs and the Director of the Band, hereafter referred to as The Band. The Band boosters shall serve in an advisory capacity for the Band and shall remain subject to the rules and procedures of McGill-Toolen Catholic School and the Archdiocese of Mobile.

ARTICLE III – MEMBERSHIP

Membership shall be open to parents or guardians of current band members. Membership shall be from June 1 until May 31 of the following year.

ARTICLE IV – OFFICERS AND DUTIES

- A. OFFICERS - Officers of The Band Boosters will be elected from Active Members in good standing. Officers will be elected for a term of one fiscal year (June 1 through May 31) and may not serve in the same office for more than two consecutive years. The officers of the Band Boosters are PRESIDENT, FIRST VICE-PRESIDENT, SECOND VICE-PRESIDENT, SECRETARY AND LOGISTICS COORDINATOR.

- B. PRESIDENT – The President shall preside at the meetings of the general membership, preside at the meetings of the Executive Board, solicit members and appoint chairpersons of Committees, appoint a Nominating Committee prior to the Annual Meeting, serve as an *ex-officio* member of all Committees, appoint *ad hoc* committees as necessary, perform any duties assigned to him/her by the Executive board, and represent the Band Boosters at external meetings and events.

- C. FIRST VICE-PRESIDENT – The First Vice-President shall assume the duties of the President in his/her absence, shall assume the office of President should the office be vacated any time after the election of officers, shall direct all fund-raising for the organization, serve as *ex-officio* member of all committees involved in fundraising and perform any other duties assigned by the President.

- D. SECOND VICE-PRESIDENT – The Second Vice-President’s duties shall include organization and oversight of game day and competition volunteers (sign-ups), travel and awards He/she shall inform the organization of Archdiocesan policy for Child Protection Awareness Classes and inform the organization of any other pertinent requirements. He/she shall also, perform any other duties assigned by the President.

- E. SECRETARY – The Secretary shall record minutes of the general and Executive Board meetings, record the minutes of the previous meeting, keep an accurate record of the membership of the Band Boosters, maintain the records of the Band Boosters, and conduct the correspondence of the organization. The Secretary shall also perform any other duties assigned by the President.

- F. LOGISTICS COORDINATOR – The Logistics Coordinator will work directly with the Director of the Band and the President to secure any items requested for band performances; and, will assist in overseeing the Band’s movements on and off the performance area.

ARTICLE V – ELECTION OF OFFICERS

- A. NOMINATING COMMITTEE: A Nominating Committee of two (2) or three (3) active members shall be appointed by the President. The members of the Nominating Committee shall select their own chair and meet before the General Nominating Meeting to select one or more candidates for each office. This slate of nominees will be presented to the membership at a General Meeting held between March 1 and April 30 of each year, hereafter referred to as the General Nominating Meeting. Additional nominations for any office may be made from the floor by an active member at this meeting or in writing submitted by an active member on or before this meeting.

B. ELECTIONS: Election of officers shall occur at a General Meeting following the General Nominating Meeting, at a time set at the General Nominating Meeting, but not later than May 25. No nominations from the floor will be accepted unless all candidates for an office have withdrawn or have been disqualified, or unless waived by a two-thirds (2/3) vote of the members present. Election shall be by ballot, unless there is only one candidate for an office, in which case a voice vote may be taken. New officers shall take office June 1 and shall serve until the following May 31.

C. VACANCIES: The Executive Board shall fill the unexpired term of any elected office, except in the case of President, where the First Vice-President shall assume the office.

D. EXECUTIVE BOARD: The Executive Board shall be composed of the Officers of the Band Boosters. The Immediate Past President of the Band Boosters and the Director of the Band shall serve as *ex-officio* members of the Executive Board.

The Executive Board shall meet at least two (2) times each calendar quarter. A quorum shall consist of fifty percent (50%) or more of the members of the Executive Board.

The Executive Board shall have general supervision over affairs of the Band Boosters and take immediate action if warranted on items of importance. The Executive Board shall have the authority to remove any officer or committee chair by a majority vote of the Executive Board at two (2) consecutive meetings.

The minutes of any Executive Board meeting shall be shared with the members.

ARTICLE VI – COMMITTEES

From time to time the President and/or Executive Board may seek members for advice and consent in certain areas. Such members shall be deemed a Committee of the Band Boosters and shall be provided a task or mission from the President and/or Executive Board and report to same.

ARTICLE VII – MEETINGS

A. EXECUTIVE BOARD MEETINGS: The Executive Board shall meet at least two (2) times each calendar quarter as outlined in ARTICLE V D.

- B. GENERAL MEMBERSHIP MEETINGS: There shall be a minimum of four General Meetings of the Band Boosters during each fiscal year, with no less than two meetings occurring after the first of January of the fiscal year to fulfill the requirements for election of officers as outlined in ARTICLE V A & B, on dates to be determined by the Executive Board and publicized to the Active membership. The General Meetings shall be open to all members of the Band Boosters. A quorum shall consist of the active members present. General Membership Meetings may be held in person or via Zoom (or similar computer conferencing program), as determined by the Executive Board.

ARTICLE VIII – AMENDMENTS

Amendments to the Bylaws may be presented at any General Meeting of the Band Boosters by any active member. Once explained and seconded, the amendment will be tabled without discussion until the next General Meeting whereupon it may be discussed and voted upon by the active members present.

Any amendment that is presented and seconded shall be reduced to writing and published by the Secretary to the membership prior to the next General Meeting. Such publication shall take place, no less than ten (10) days prior to the date the next General Meeting for review by the Membership.

An amendment will be considered adopted by vote of two-thirds of the active members present and voting at the General Meeting.

Any amendment that is in conflict with the policies of McGill-Toolen Catholic High School or the policies of the Archdiocese of Mobile shall not be presented to the Membership for adoption regardless of whether said amendment was presented and seconded.

ARTICLE IX – AUTHORITY

The rules contained in Robert's Rules of Order shall govern the Band Boosters where they do not otherwise conflict with these bylaws.

AMENDMENT AND RESTATED BYLAWS APPROVED and effective as of September __, 2022.

President

Secretary